



**document checklist**

- complete & signed application
- updated medical & non-parent pick-up forms, if applicable

**Fees**

- \$300 non-refundable deposit
- Registration fee (if later than Feb 29)
- Direct withdrawal bank forms w/ void cheque  
OR
- Full tuition, less 3% discount, postdated Aug 1

**Re-Enrolment Application**  
**2017/2018**

**Date of Enrolment:** \_\_\_\_\_

**Date of Exit:** \_\_\_\_\_

**STUDENT INFORMATION**

	<u>Last</u>	<u>First</u>	<u>Middle</u>	
<b>Name:</b> Please provide full legal name, as on birth certificate.				<b>Name and address of last school attended;</b>
<b>Birth date:</b>	year:	month:	day:	<b>Birthplace:</b>

**Gender:** Girl  Boy

**Preferred First Name** \_\_\_\_\_

**GUARDIAN INFORMATION**

\*Information must be provided for both legal guardians, when applicable. If 1<sup>st</sup> guardian has sole custody, please provide documentation.

**1st Guardian:**  Mother  Father  Other

Street Address:  Email:

Mail Address:  Cell

Postal Code:  Phone:  Work Phone:

**2nd Guardian:**  Mother  Father  Other

Street Address:  Email

Mail Address:  Cell

Postal Code:  Phone:  Work Phone:

## Enrolment Agreement Contract 2017-2018 School Year

### RETURNING FAMILIES AGREE, BY CHECKING WHERE APPLICABLE:

**1. To pay the School applicable registration fees.**

**\$300.00** non-refundable deposit per family  
**(Applicable for all pre-registrations and will be deducted from tuition payments)**

Registration fee (waived for re-registration completed before March 6/17)

**\$85.00** 1<sup>st</sup> child  **\$60.00** 2<sup>nd</sup> child  **\$45.00** 3<sup>rd</sup> child

**[These fees are due and cashed at the time of enrolment and are non-refundable.]**

**2. To pay tuition to the School for: (select one)**

**\$4590** per year or (includes supply fee & field trip fee)  
\*monthly payments, over 11 months (less tuition deposit) = \$390

**\$9760** per year **Non-BC resident/Canadian Citizen or early-entry kindergarten** (\$4590 tuition plus \$5170 non-eligible Ministry Grant funds)  
\*monthly payments, over 11 months (less tuition deposit) = \$860

**MINUS:**

- 1<sup>st</sup> Sibling Reduction per year of \$950.00
- 2<sup>nd</sup> Sibling Reduction per year of \$1140.00
- as per Work Exchange application attached

**These fees are paid in full (3% reduction applies) by August 1 2017, or by monthly Direct Deposit, over 11 months, beginning August 1. Direct withdrawal forms to be submitted to office no later than June 1, 2017 to finalize registration.**

**OPTIONAL:**

Add Secret Angel Fund Payment, an anonymous tuition fund to help families in need of tuition assistance. This amount can be added to your regular monthly tuition payments or be a one time donation.

- plus **\$25** per month  plus **\$50** per month  plus \$\_\_ per month
- \$\_\_ one time donation (cheque included)

**PARENT/GUARDIAN INITIALS \_\_\_\_\_ & \_\_\_\_\_**

**Enrolment Agreement Contract 2017-2018 School Year**  
**(continued)**

3. To make tuition payment either in full herewith, or by Direct Withdrawal, deducted from my account the first of each month, in eleven (11) equal instalments, said account information delivered no later than June 1<sup>st</sup> 2017. Alternate payment arrangements must be accepted by the GES Board's Financial Committee.

**4. That should the parent/guardian wish to withdraw their child after Aug 1, 2017, they shall be liable for payment of full fees for the entire school year.**

5. To pay an additional \$29 per day for absences in excess of **26 school** days prior to May 25, 2017 (except due to illness) to compensate for lost funding. In the case of an extended absence (e.g. extended holiday) funding can still be received if the school continues to provide and supervise the student's educational program and assesses student progress. Parents are responsible for informing the office and teacher in advance of such an absence. Parents are also responsible for committing time to oversee program and sign out and return any borrowed resources, as well as submitting the student's finished work to their teacher for review.

6. **Arrears-** That, in the event a cheque or payment is returned, a notice requiring immediate payment will be issued and a fee of \$30 will be charged for every such notice. Payment will be made upon receipt of this notice or arrangements for payment made through the school office. Further tuition arrears will be referred to the School Board at which time recommendations for action will be made. Failure to receive payment may result in the student losing their placement in the school. Arrangement for such arrears to be paid must be made prior to a student being re-enrolled in the school.

7. That additional modest fees may be applied from time to time to cover the cost of special programs and supplies. These fees will be accompanied by a permission form for you to sign and return to your child's teacher.

8. That a \$30.00 fee will be charged for each change to work exchange agreements. This is to cover administration fees related to paperwork, recruiting, banking etc., which are a result of such changes.

**9. That parents/guardians will read the Parent Handbook, which will be forwarded upon completion of enrolment.**

**PARENT/GUARDIAN INITIALS \_\_\_\_\_ & \_\_\_\_\_**

## **Part B- Suspension, Withdrawal and Re-enrolment**

1. The School may suspend the student(s), withdraw the student, or refuse to re-enrol the student, for:

**a) non-payment of tuition/fees or other breach of this agreement by the parent/guardian**

**b) violent or disruptive behaviour by the student(s); or**

**c) other good and sufficient cause.**

2. In the event of withdrawal of the student(s) from enrolment by the School under 1(b) or (c), this agreement shall be deemed to be terminated and the parent/guardian shall be relieved from any obligation to pay fees after the date of such withdrawal.

**DECLARATION:**

**THE UNDERSIGNED AGREE TO THE ABOVE CONDITIONS AND FURTHER CERTIFY THAT THE INFORMATION PROVIDED IN THE ENROLMENT AGREEMENT CONTRACT IS CORRECT, TO THE BEST OF THEIR KNOWLEDGE.**

1<sup>st</sup> Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

2<sup>nd</sup> Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

For the Ganges Educational Society \_\_\_\_\_ Date \_\_\_\_\_

Please note the both Guardians signatures are required unless proof of sole guardianship accompanies this application.

**\* please inform the office if your child/ren's medical information or non-parent pick-up form needs updating.**

**\*work exchange information and application forms can also be obtained from the office.**

