



## Re-Enrolment Application 2024/2025

### document checklist (upon application)

- complete & signed application
- updated medical & non-parent pick-up forms, if applicable

### Fees (upon application)

- \$300 non-refundable deposit
- Registration fee (if later than March 11)

### Fees (due June 1, after invoice)

- Direct withdrawal bank forms w/ void cheque  
OR
- Full tuition, less 3% discount, postdated Aug 1

**Date of Enrolment:** \_\_\_\_\_

**Date of Exit:** \_\_\_\_\_

## STUDENT INFORMATION

Please use information on birth certificate:

**Late Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_

**Birthdate:** year \_\_\_\_\_ month \_\_\_\_\_ day \_\_\_\_\_ **Birthplace:** \_\_\_\_\_

**Preferred Name (if other than on birth cert):** \_\_\_\_\_

**Preferred Pronouns (if other than on birth cert):** \_\_\_\_\_

## GUARDIAN INFORMATION

\*Information must be provided for both legal guardians, when applicable. If 1<sup>st</sup> guardian has sole custody, please provide documentation.

**1st Guardian:**  Parent  Other  \_\_\_\_\_

Street Address:  Email:

Mail Address:  Cell

Postal Code:  Phone:  Work Phone:

**2nd Guardian:**  Parent  Other  \_\_\_\_\_

Street Address:  Email

Mail Address:  Cell

Postal Code:  Phone:  Work Phone:

## **Re-Enrolment Agreement Contract 2024-2025 School Year**

### **RETURNING FAMILIES AGREE, BY CHECKING WHERE APPLICABLE:**

#### ***1. To pay the School applicable registration fees.***

**\$300.00** non-refundable deposit per family  
**(Applicable for all pre-registrations and will be deducted from tuition payments)**

Registration fee (waived for re-registration completed before March 11, 2024)

**\$85.00** 1<sup>st</sup> child  **\$60.00** 2<sup>nd</sup> child  **\$45.00** 3<sup>rd</sup> child

**[These fees are due and cashed at the time of enrolment and are non-refundable.]**

#### ***2. To pay tuition to the School:***

**\$5900** per year

\*monthly payments, over 11 months (less tuition deposit) = \$509.10

or

\*pay in full with 3% discount (less tuition deposit) = \$5432

#### ***MINUS:***

1<sup>st</sup> Sibling Reduction per year of \$1100

2<sup>nd</sup> Sibling Reduction per year of \$1250

as per Work Exchange application attached

**These fees are paid in full (3% reduction applies) by August 1 2024, or by monthly Direct Deposit, over 11 months, beginning August 1/24. Direct withdrawal forms for monthly tuition payments, or postdated cheque for full tuition, to be submitted to office no later than June 1, 2024 to finalize registration.**

#### ***OPTIONAL:***

Add Secret Angel Fund Payment, an anonymous tuition fund to help families in need of tuition assistance. This amount can be added to your regular monthly tuition payments or be a one time donation.

plus **\$25** per month  plus **\$50** per month  plus \$\_\_ per month

\$\_\_ one time donation (cheque included)

**PARENT/GUARDIAN INITIALS \_\_\_\_\_ & \_\_\_\_\_**

**Re-Enrolment Agreement Contract 2024-2025 School Year**  
**(continued)**

3. To make tuition payment either in full herewith, or by Direct Withdrawal, deducted from my account the first of each month, in eleven (11) equal instalments, said account information delivered no later than June 1<sup>st</sup> 2024. Alternate payment arrangements must be accepted by the GES Board's Financial Committee.

**4. That should the parent/guardian wish to withdraw their child, for any reason, after Aug 1, 2024 they shall be liable for payment of full fees, agreed to in section 2, for the entire school year.** Note: when a student is withdrawn, the school loses the student's Ministry portion of school funding equal to approximately \$7700/year.

5. To pay an additional **\$29** per day for absences in excess of **26 school** days prior to May 25, 2025 (except due to illness) to compensate for lost Ministry funding. In the case of an extended absence (e.g. extended holiday) funding can still be received if the school continues to provide and supervise the student's educational program and assesses student progress. Parents are responsible for informing the office and teacher in advance of such an absence. Parents are also responsible for committing time to oversee program and sign out and return any borrowed resources, as well as submitting the student's finished work to their teacher for review.

6. **Arrears-** That, in the event a cheque or payment is returned, a notice requiring immediate payment will be issued and a fee of \$30 will be charged for every such notice. Payment will be made upon receipt of this notice or arrangements for payment made through the school office. Further tuition arrears will be referred to the School Board at which time recommendations for action will be made. Failure to receive payment may result in the student losing their placement in the school. Arrangement for such arrears to be paid must be made prior to a student being re-enrolled in the school.

7. That a \$30.00 fee will be charged for each change to work exchange agreements. This is to cover administration fees related to paperwork, recruiting, banking etc., which are a result of such changes.

**8. That parents/guardians will read the Parent Handbook, which will be forwarded upon completion of enrolment.**

**PARENT/GUARDIAN INITIALS \_\_\_\_\_ & \_\_\_\_\_**

## **Part B- Suspension, Withdrawal and Re-enrolment**

1. The School may suspend the student(s), withdraw the student, or refuse to re-enrol the student, for:

- a) **non-payment of tuition/fees or other breach of this agreement by the parent/guardian**
- b) **violent or disruptive behaviour by the student(s); or**
- c) **other good and sufficient cause.**

2. In the event of withdrawal of the student(s) from enrolment by the School under 1(b) or (c), this agreement shall be deemed to be terminated and the parent/guardian shall be relieved from any obligation to pay fees after the date of such withdrawal.

**DECLARATION:**

**THE UNDERSIGNED AGREE TO THE ABOVE CONDITIONS AND FURTHER CERTIFY THAT THE INFORMATION PROVIDED IN THE ENROLMENT AGREEMENT CONTRACT IS CORRECT, TO THE BEST OF THEIR KNOWLEDGE.**

1<sup>st</sup> Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

2<sup>nd</sup> Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

For the Ganges Educational Society \_\_\_\_\_ Date \_\_\_\_\_

Please note the both Guardians signatures are required unless proof of sole guardianship accompanies this application.

**\* please inform the office if your child/ren's medical information or non-parent pick-up form needs updating.**

